CBAP Certification Prep Boot Camp Training

Duration: **5 Day**

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Overview

Prepare for the CBAP® and CCBA® exams in this interactive Boot Camp.

Business analysis is achieving worldwide recognition as a profession in its own right. The Certification of Competency in Business Analysis (CCBA) and Certified Business Analysis Professional (CBAP) designations are marks of distinction for intermediate- and advanced-level practitioners, recognizing that you have the knowledge and skills necessary for effectiveness and a professional level of competence in business analysis principles and practices.

In this fun, challenging, and ultimately productive learning environment, our experts will share their knowledge and secrets for CBAP and CCBA certification success and help you upgrade yours. You will learn how to analyze and document your business analysis credentials and experience, submit a successful application for CBAP and CCBA certifications, and sanely and efficiently prepare for the exam. At the end of class, you'll be ready to pass either exam on your first try.

This interactive course includes:

- A comprehensive participant guide with slides, exercises, practice exam materials
- A Guide to the Business Analysis Body of Knowledge (BABOK® Guide), by IIBA
- The Complete CBAP 2.0 Study Guide, by Billie Johnson
- A set of flash cards for in-class use and after-class review
- The Software Requirements Memory Jogger: A Desktop Guide to Help Software and Business Teams Develop and Manage Requirements, by Ellen Gottesdiener
- Unique tools for tracking business analysis experience and education
- A personalized plan for your exam preparation
- Lively interaction with a CBAP-certified instructor

We're so confident this Boot Camp will prepare you for the CBAP and CCBA exams, we guarantee your success.

What You'll Learn

- Benefits of the CBAP and CCBA designations, what they can do for your organization, and how to demonstrate their value to current and future employers
- Career impact and short- and long-term benefits of attaining CBAP and CCBA certification
- Requirements for both certifications and how to make progress toward completing them, regardless of your current status
- Useful tools for documenting applicable experience and education
- Numerous insider tips for succeeding in the application process
- How the exams are constructed, what they cover, and important exam practices to keep in mind
- Increase your comfort in the exam environment through drills and practice exams
- Underlying structure of the BABOK® Guide and tips for remembering it
- Develop a practical plan for exam preparation that is customized to your needs

Who Needs to Attend

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- Those with business analysis experience who wish to become CBAP or CCBA certified
- Intermediate- to advanced-level business analysts
- Business systems analysts
- Systems analysts
- Project managers or team leaders
- Systems architects or designers
- IT managers/directors

Prerequisites

- Business Analysis Essentials

Follow-On Courses

There are no follow-ons for this course.

Certification Programs and Certificate Tracks

This course is part of the following programs or tracks:

- CBAP® - Certified Business Analysis Professional
- CCBA® - Certification of Competency in Business Analysis®
- PMI® Professional in Business Analysis (PMI-PBA)SM

Course Outline

1. CBAP and CCBA

- Components of the CBAP Certification
- Components of the CCBA Certification
- CBAP and CCBA Exam
- Philosophy of the Exams
- CBAP and CCBA Exam Content

2. CBAP/CCBA Certification: The Credentials

- International Institute of Business Analysis (IIBA)
- CBAP Certification
- CCBA Certification
- Certification Application Processes
- Exam Processes
- Professional Code of Conduct
- Exam Structures

3. Business Analysis

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- What is Business Analysis?
- Role and Competencies of the Business Analyst
- Systems/Software Development Life Cycle (SDLC)
- Project Management Life Cycle and the Process Groups
- Project Roles and Competencies
- Requirements Engineering Basics
- Levels of Requirements
- Systems, Processes, and Actors

4. Business Analysis Knowledge Areas

- Business Analysis Planning and Monitoring
- Elicitation
- Requirements Management and Communication
- Enterprise Analysis
- Requirements Analysis
- Solution Assessment and Validation

5. Underlying Competencies

- Analytical Thinking and Problem Solving
- Behavioral Characteristics
- Business Knowledge
- Communication Skills
- Interaction Skills
- Software Applications

6. Techniques

- Elicitation Techniques
- Diagramming and Modeling Techniques
- Root Cause Analysis Techniques
- Acceptance and Evaluation Definition Techniques
- Post-Project Assessment Techniques

7. A Guide to Success on the Exams

- Review of Key Topics
- Key Tips to Remember for the Exam
- Final Test Hints and Tricks
- Practice Exam
- Your Personal Preparation Plan

Prerequisites

There are no prerequisites for this course.