Microsoft Office - VBA Advanced Training

Duration: **2 Day**

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Overview

In this course, you will learn the skills to enable you to use the Visual Basic for Applications (VBA) programming language to simplify or automate activities and tasks using Microsoft Office applications. The course covers examples in; Excel 2016 – 2019, Word 2016 – 2019, Outlook 2016 – 2019, PowerPoint 2016 – 2019

Please Note: Microsoft Excel 2016 is used as the primary application during the course for demonstration purposes.

Prerequisites

- You have attended the **QA course Microsoft Office - VBA Essentials** or have equivalent knowledge
- Able to write macros which include variable declarations with appropriate scope, intrinsic functions, decision-making structures and repeating code actions
- Have a working knowledge of Microsoft Office applications (Excel, Word, Outlook and PowerPoint)
- Understand how to create Charts and PivotTables and apply filters and sorting to data sets

Target Audience

Delegates looking to gain enhanced skills to apply VBA to develop macros to work with Office applications. You will work with the application object models, manipulate data across applications and manage files and folders using VBA.

A dual monitor setup is required when attending this course via the QA Attend from Anywhere delivery method.

What You Will Learn

- Overview of the VBA Essentials
- Connecting to external data
- Preparation of datasets
- Develop charts and build data visuals
- Analyse data with Pivots
- Reporting the results in other MS applications