AR810 - SAP Ariba Strategic Sourcing and Procurement: Reporting Training

Duration: **1 Day**

BILGINÇ IT Academy
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The **SAP Ariba Strategic Sourcing and Procurement: Reporting Training** course enables participants to make effective use of SAP Ariba's integrated **reporting capabilities** to support informed decision-making.

Throughout the course, participants learn to work with **prepackaged and custom reports**, develop **multi-fact reports** that combine information from different data sources, and build **compound reports** for more advanced reporting requirements. The training also explores methods for exporting reports and sharing reporting results with relevant stakeholders.

Software Release

SAP Ariba – Release 2608

Prerequisites

Essential Prerequisites

There are **no mandatory prerequisites** for attending this course.

Recommended Training

To gain the most from this training, participants are encouraged to have completed the following SAP Ariba courses:

- **AR500 – SAP Ariba Procurement: Overview**
- **ARP400 – Creating Requisitions in SAP Ariba Buying and Invoicing**
- **ARP401 – Receiving Purchase Orders in SAP Ariba Buying and Invoicing**
- **ARP402 – Managing Purchase Orders in SAP Ariba Buying and Invoicing**

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Who Should Attend

This training is intended for professionals who work with SAP Ariba reporting functionalities or wish to strengthen their reporting skills, including:

- **Application Consultants**
- **System Administrators**
- **System Architects**
- **Technology Consultants**
- **Trainers**
- **End Users**

What You Will Learn

By the end of this training, participants will be able to:

- Run, modify, and save **prepackaged reports**
- Perform basic **field operations** and customize reports to display the required information
- Develop **custom analytical reports**
- Build **multi-fact reports** using information from multiple data sources
- Export reporting results into **Excel or CSV files**
- Design **custom Excel templates** for reporting purposes
- Execute and apply filters to **compound reports**
- Create new **compound reports**

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Training Outline

- **Prepackaged Reports**
- **Investigating Data**
- **Custom Reports**
- **Multi-fact Reports**
- **Exporting Reports**
- **Compound Reports**