JumpStart to Jira for End Users (TTDV7541) Training

Duration: **2 Day**

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Learn how to use Jira as an Agile team member.

Tracking issues is a critical component of your project management strategy. Jira provides a web based repository for creating, tracking, and reporting on feature requests, bugs reported, or managing your workflow. This hands-on course enables you to work with a Jira instance and “learn by doing”. The course focus is on exploring best practices and practical skills through hands-on activities.

You’ll also receive a copy of Jira Essentials - Fourth Edition by Patrick Li.

Who Should Attend?

This course is for new Jira end users.

Prerequisites

You should have experience in Enterprise application development and working on project teams.

What You Will Learn

Join an engaging hands-on learning environment, where you’ll explore:

- Getting started with Jira
- Using Jira for Business Projects
- Using Jira for Agile Projects
- Issue Management
- Field Management
- Screen Management
- Workflows and Business Process
- Searching and Filtering

This course has a 50% hands-on labs to 50% lecture ratio with engaging instruction, demos, group discussions, labs, and project work.

Training Outline

Getting started with Jira

- Jira Overview
- Core concepts
- Terminology

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- Infrastructure
- Users and Groups
- Jira roles

Using Jira for Business Projects

- Overview of Projects
- Project types
- Project screens
- Tasks and task management
- Project Management
- Process Management

Using Jira for Agile Projects

- Overview of Agile with Jira
- Kanban overview
- Running a project with Kanban
- Configuring agile screen
- resolving an issue

Issue Management

- Overview of Issues
- Working with issues
- Issue cloning
- Time tracking
- Issues and comments
- Tasks and subtasks

Field Management

- Overview of Fields
- Built-in fields
- Custom fields
- Searching
- Configuring Jira for fields

Screen Management

- Overview of Jira screens
- Working with screens
- Using screen tabs
- Issue type screens
- associating an issue type screen a with a project
- Customizing Jira screens

Workflow and Business Process

- Overview of Workflow
- Mapping business processes
- Managing workflows
- Authoring a workflow
- Updating an existing workflow

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- Workflow schemes
- Applying a workflow to a project

Searching and Reporting

- Overview of Searching
- Search screens
- Basic search
- Advanced search with JQL
- Working with search results
- Reports
- Dashboards
- Filters
- Gadgets
- Charts

Summary and Best Practices

- Looking back at the “Big Picture”
- Jira Administration Overview
- Where Jira fits into the Agile perspective
- Jira End-User best practices