Certified ISO/IEC 22301 Lead Auditor Training

Duration: **4 Day**

BILGINÇ IT Academy
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Overview

The {*training} provides participants with the necessary expertise to perform **Business Continuity Management System (BCMS)** audits in accordance with **ISO 19011** and **ISO/IEC 17021-1**.
This course enables you to plan, conduct, manage, and report both **internal and external audits** by applying internationally recognized audit principles, techniques, and methodologies.

Through **practical exercises and case studies**, participants will gain the confidence to lead an audit team, manage audit programs, communicate effectively with stakeholders, and resolve conflicts during the audit process.

Upon successful completion of the training and examination, participants can apply for the **"PECB Certified ISO 22301 Lead Auditor"** credential, demonstrating professional competence to perform audits against ISO 22301 and contribute to organizational resilience.

Key Benefits

Benefit	Description
Comprehensive Audit Expertise	Learn to plan, conduct, and manage BCMS audits effectively
Practical Experience	Based on real-life case studies and simulation exercises
Career Advancement	Recognized PECB certification for professional auditors
Global Credibility	Enhance your professional profile with ISO 22301 Lead Auditor credentials

Bilginç IT Academy is a **recognized official training partner of PECB (Professional Evaluation and Certification Board)**.
Through this partnership, we deliver **globally accredited PECB-certified training programs**, enabling professionals to gain international recognition and practical expertise in areas such as Artificial Intelligence Management, Information Security, Environmental, and Quality Management Systems.
Visit our official PECB partner page here: Bilginç IT Academy – PECB Official Partner

Prerequisites

Participants should have:

- A **fundamental understanding** of ISO 22301.
- **Knowledge of auditing principles** and management system processes.

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Who Should Attend

This course is ideal for:

- Auditors seeking to perform and lead **BCMS certification audits**.
- Managers or consultants aiming to master the **BCMS audit process**.
- Professionals responsible for maintaining conformance with ISO 22301 requirements.
- Technical experts and advisors involved in business continuity and audit preparation.

What You Will Learn

By the end of this {*training}, you will have gained knowledge and skills in the following areas:

- Understand the **operations and structure of BCMS** based on ISO 22301.
- Recognize the relationship between ISO 22301 and other frameworks.
- Master the auditor's role — plan, conduct, lead, and follow up on audits in compliance with ISO 19011.
- Lead audit teams effectively and manage audit communication.
- Interpret ISO 22301 requirements within the context of a BCMS audit.
- Gain the technical competence to prepare audit plans, draft audit reports, and follow up nonconformities.

Outline

Day 1 – Introduction to BCMS and ISO 22301

- Course objectives and structure
- Standards and regulatory frameworks
- Certification process overview
- Fundamental principles and concepts of BCMS
- Understanding business continuity context

Day 2 – Audit Principles and Preparation

- Audit concepts and principles
- Evidence-based audit approach
- Initiating the audit and conducting Stage 1 audit
- Preparing for Stage 2 (on-site) audit
- Conducting Stage 2 audit – Part 1

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Day 3 – On-site Audit Activities

- Stage 2 audit – Part 2
- Communication during audits
- Conducting interviews and gathering objective evidence
- Developing audit test plans
- Drafting audit findings and nonconformity reports

Day 4 – Closing and Audit Review

- Documenting audit results
- Audit closure and follow-up process
- Evaluating corrective action plans
- Managing internal audit programs
- Competence and evaluation of auditors
- **Remote PECB Proctored Exam** (3 hours)

Exam and Certification

The **PECB Certified ISO 22301 Lead Auditor Exam** meets all the requirements of the **PECB Examination and Certification Programme (ECP)**.
Results are provided within **6–8 weeks** and include a simple **Pass/Fail** status.

Exam Duration: 3 hours
Format: Online Proctored

Competency Domains:

- Fundamental principles and concepts of BCMS
- Business Continuity Management System (BCMS)
- Fundamental audit concepts and principles
- Preparation and management of ISO 22301 audits

Upon passing, participants earn the internationally recognized:
“PECB Certified ISO 22301 Lead Auditor” credential — proving mastery in auditing Business Continuity Management Systems based on global standards.