# JumpStart to Jira for End Users (TTDV7541) Training

Duration: **2 Day**

BILGINC IT Academy
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**Learn how to use Jira as an Agile team member.**

Tracking issues is a critical component of your project management strategy. Jira provides a web based repository for creating, tracking, and reporting on feature requests, bugs reported, or managing your workflow. This hands-on course enables you to work with a Jira instance and “learn by doing”. The course focus is on exploring best practices and practical skills through hands-on activities.

You’ll also receive a copy of Jira Essentials - Fourth Edition by Patrick Li.

**Who Should Attend?**

This course is for new Jira end users.

## Prerequisites

You should have experience in Enterprise application development and working on project teams.

## What You Will Learn

Join an engaging hands-on learning environment, where you’ll explore:

- Getting started with Jira
- Using Jira for Business Projects
- Using Jira for Agile Projects
- Issue Management
- Field Management
- Screen Management
- Workflows and Business Process
- Searching and Filtering

This course has a 50% hands-on labs to 50% lecture ratio with engaging instruction, demos, group discussions, labs, and project work.

## Training Outline

**Getting started with Jira**

- Jira Overview
- Core concepts
- Terminology

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- Infrastructure
- Users and Groups
- Jira roles

**Using Jira for Business Projects**

- Overview of Projects
- Project types
- Project screens
- Tasks and task management
- Project Management
- Process Management

**Using Jira for Agile Projects**

- Overview of Agile with Jira
- Kanban overview
- Running a project with Kanban
- Configuring agile screen
- resolving an issue

**Issue Management**

- Overview of Issues
- Working with issues
- Issue cloning
- Time tracking
- Issues and comments
- Tasks and subtasks

**Field Management**

- Overview of Fields
- Built-in fields
- Custom fields
- Searching
- Configuring Jira for fields

**Screen Management**

- Overview of Jira screens
- Working with screens
- Using screen tabs
- Issue type screens
- associating an issue type screen a with a project
- Customizing Jira screens

**Workflow and Business Process**

- Overview of Workflow
- Mapping business processes
- Managing workflows
- Authoring a workflow
- Updating an existing workflow

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- Workflow schemes
- Applying a workflow to a project

**Searching and Reporting**

- Overview of Searching
- Search screens
- Basic search
- Advanced search with JQL
- Working with search results
- Reports
- Dashboards
- Filters
- Gadgets
- Charts

**Summary and Best Practices**

- Looking back at the “Big Picture”
- Jira Administration Overview
- Where Jira fits into the Agile perspective
- Jira End-User best practices