Cloud Sparks Productivity with Gemini for Google Workspace Essentials Training

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Duration: **3 Day**

This course introduces the fundamentals of prompting large language models and explores techniques to improve the quality of generative AI outputs. Learners will gain practical skills to interact effectively with generative AI, understand its capabilities, and apply best practices for prompt design and output accuracy.

Prerequisites

Attendees should have access to gemini.google.com to complete the course activities. There are no other prerequisites for this course. It aims to provide both introductory and advanced insights into generative AI, making it suitable for individuals with varying levels of AI expertise.

Target audience

This course is designed for Business professionals who apply generative AI techniques to solve common day-to-day tasks.

What You Will Learn

By the end of this course, learners will be able to:

- Explain the capabilities of generative AI and list possible use cases
- Identify the differences between keyword search and prompting, and list the benefits of prompting
- Describe and apply prompt design best practices
- Describe and apply approaches to improve the accuracy of generative AI responses