# TAP: Training Delivery Skills New Trainers Training

Duration: **5 Day**

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## Overview

Trainers are facing increasing pressure to demonstrate their value in today's demanding environment. This comprehensive five-day program will equip trainers with the knowledge and skills they need to deliver engaging, interactive, and effective training.

### Course objective and assessment

The assessment is in two parts:

Part one: Participants will plan and deliver a training session that is evaluated against the TAP® Training delivery assessment guidelines.

Part two: After the course, participants will implement actions agreed with the trainer and have them signed off by their manager. This confirmation will be sent to QA.

### The course includes:

- Pre-course planning.
- Evening revision and preparation.
- Five sessions covering the TAP® training delivery methodology and its related criteria.
- Each participant will prepare and deliver a training session on a topic of their choice.
- Post-course development activities.

## Prerequisites

This course is for trainers who are new to training or have been delivering training for under six months and wish to formalise their skills and knowledge with a recognised qualification. They do not need any previous qualifications in training. The course will help trainers who deliver virtually or face-to-face.

For face-to-face courses, we recommend that participants bring a laptop with them if they have one. If not, we can make alternative arrangements.