Tableau Desktop I Fundamentals (TTDTAB006) Training

Duration: **2 Day**

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The **Tableau Desktop I Fundamentals (TTDTAB006)** course is designed to help beginners build strong **data visualization and business intelligence skills** using Tableau.

This foundational course introduces Tableau Desktop and teaches how to**connect to data, create visualizations, build calculations, and design dashboards**.

Prerequisites

No prior Tableau experience required

Who Should Attend

- Data analysts
- Business users
- Anyone new to Tableau

What You Will Learn

By the end of the course, you will be able to:

- Connect and prepare data sources
- Build visualizations using Tableau workspace
- Sort, filter, and organize data
- Create charts (scatter, line, pie, maps, etc.)
- Use basic and quick table calculations
- Design interactive dashboards
- Publish and share dashboards online

Training Outline

Introduction to Tableau

- Tableau platform overview
- Application terminology
- Visual cues for fields

Tableau Workflow

- Understanding workflow
- Visualization elements

Data Connections

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- File types and connections
- Data source editing

Data Preparation

- Filtering and sorting
- Date filters

Data Organization

- Groups and hierarchies
- Crosstabs and aggregations

Multi-Measure Analysis

- Measure Names & Values
- Dual axis charts

Correlation Analysis

- Scatter plots
- Trend lines

Mapping

- Geographic visualization

Calculations

- Calculated fields
- Data transformations

Table Calculations

- Quick calculations
- Ranking

Dashboards

- Dashboard design
- Interactivity and actions
- Publishing online