Motivating and Managing Successful Project Teams Training

Duration: **2 Day**

BILGINC IT Academy
info@bilginc.com
+44 20 3807 0925
+90 212 282 7700

Overview

This course focuses on improving the project manager's human resource expertise, from initial planning through project closure.

Project success often depends on choosing, motivating, and leading the project team. This course, based on PMI®'s PMBOK® Guide, Sixth Edition, focuses on improving the project manager's human resource expertise, from initial planning through project closure. Participants will apply all course principles to a work-related case study taken directly from their work environment. At course completion, students will be able to develop a human resource plan, acquire optimal team members, and develop and motivate team members to accomplish project goals.

Attendees who successfully complete the Motivating and Managing Successful Project Teams training course will receive 12 SHRM PDC's towards the SHRM-CP or SHRM-SCP Certification, after course completion. You will also receive 12 HRCI credits towards the aPHR, PHR, or SPHR Certification.

Is This The Right Course?

To ensure that you benefit fully from this course, you should have experience managing, leading, or contributing to projects. A PMI project-management credential such as PMP® or CAPM® is recommended but not required.

Who Should Attend?

- Anyone who is involved in, or affected by, projects or change management within an organization, including project managers, IT project managers, project coordinators, team leaders, product managers, program managers, project team members, subject matter experts, analysts, stakeholders, and senior managers who want to get more out of their project teams
- Anyone in a leadership role who will benefit from an understanding of managing and motivating project teams.

Prerequisites

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What You Will Learn

Upon successful completion of the Motivating and Managing Successful Project Teams Training Course, you will be able to:

- Acquire an overview of Project Resource Management
- Understand the planning processes by planning resource management and estimating activity resources
- Acquire resources and develop teams
- Manage team performance problems and resolve project team conflict · Apply time-saving techniques.

Outline

Lesson 1: Project Resource Management Overview

- Human Resource Skills for the Project Manager (or Agile Coach)
- Conducting Icebreakers
- Project Resource Management Overview
- Project Resource Management Processes
- Project Management Competencies (3.4)
- Leadership: Politics, Power, and Getting Things Done (3.4)
- Comparison of Leadership and Management (3.4.5)
- Case Study Selection

Lesson 2: Planning Processes

- Plan Resource Management
    1. Create a Resource Management Plan
    2. Create a Team Charter
    3. Create a Project Organizational Chart
    4. Create a Roles and Responsibilities Chart
    5. Determine Staffing Particulars
    6. Create a Resource Histogram
- Estimate Activity Resources
    1. Create a Resource Breakdown Structure
    2. Estimate Activity Resources

Lesson 3: Executing Processes

- Acquire Resources
    1. Perform a Multi-Criteria Decision Analysis
    2. Acquire Contract Resources
    3. Optimize Virtual Teams
    4. Best Practices
    5. Social Identity Theory
    6. Virtual Teams and Social Identity Theory
    7. Team Building Activities for Virtual Teams
    8. Cultural Diversity
    9. Individualism and Communitarianism

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10. Perspectives of Time and Space
11. Fate and Personal Responsibility
12. Face and Saving Face
13. Body Language
14. Create Resource Calendars

- Develop Team
  1. Develop Project Team Overview
  2. Ground Rules
  3. Tuckman Ladder: Form, Storm, Norm, Perform, Adjourn
  4. Team Performance Assessment
  5. Team Building
  6. Team Building – Personality Profiles
  7. Collaborative Decision Making: Delphi, Majority and Plurality Decision Making
  8. Recognition and Rewards
  9. Expectancy Theory
  10. Maslow's Hierarchy Of Needs
  11. Operant Conditioning
- Manage Team
  1. Performance Problems
  2. Counsel Performance Problems
  3. Challenging Stakeholders
  4. Stress Management
  5. Sources of Project Stress
  6. Stress Management Techniques
  7. Conflict Management and Resolution
  8. Views of Conflict
  9. Sources of Project Management Conflict
  10. Conflict Resolution Survey
  11. Conflict Resolution Techniques