HR800 - SAP SuccessFactors Platform Administration Training

Duration: **3 Day**

BILGINC IT Academy
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Course based on software release:

- SAP SuccessFactors Platform Administration

Prerequisites

Essential

- None

Recommended

- HRSF1 – SAP SuccessFactors Overview

Who Should Attend

- Business Process Owner / Team Lead / Power User
- SAP SuccessFactors System Administrators

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What You Will Learn

- Upon completion of this course, you will be able to:
  - Identify the responsibilities of a typical SAP SuccessFactors system administrator
  - Access and navigate through SAP SuccessFactors
  - Communicate with users via email notifications and change notification settings
  - Troubleshoot user login and user account issues
  - Modify the look and feel of SAP SuccessFactors instances using Manage Themes
  - Maintain the Home Page and To-Do Settings
  - Set the Company Logo
  - Configure MDF (Metadata Framework) Objects
  - Understand Business Rules
  - Customize the Resources page
  - Configure People Profile
  - Import Employee Data
  - Create and modify Picklists
  - Utilize Action Search and Custom Navigations
  - Enable and disable options in Company System Settings
  - Adjust your Company Password and Login Policy Settings
  - Tailor system text to meet your company terminology standards, including Text Replacement, and Manage Languages
  - Enable and disable Mobile options
  - Manage Competencies, Job Roles and Job Families
  - Identify developpement opportunities in Opportunity Marketplace
  - Manage and utilize Proxy
  - Set up Role-Based Permissions

Training Outline

- Administration Basics
- Theme Manager
- Home Page
- Metadata Framework (MDF objects) and Business Rules
- Employee Files, Employee Imports and Picklists
- Managing Company Settings
- Mobile Settings
- Proxy
- Role-Based Permissions
- Managing Competencies and Job Roles
- Opportunity Marketplace
- Useful Admin Tools