# Practical Business Analysis (Standard) Training

Duration: **3 Day**

BILGINÇ IT Academy
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## Overview

If you'd like to improve the performance of real-world business analysis in your organisation, then we've developed the perfect solution. Our Practical Business Analysis course is the QA-authored approach to empowering teams of Business Analysts, based on the experience of over 20 years of working with world-class organisations to develop their Business Analyst communities and the latest in best practice techniques.

Writing high-quality, robust requirements is the aim of the Business Analyst; we show you how to work within a business strategy, use proven techniques to analyse the business area and identify changes to business processes as well as IT systems needed to meet specific internal and external challenges. We offer the opportunity to develop the skills needed to work with senior business and IT staff to analyse and model business activities and write the requirements. Delegates will learn how to investigate business problems and how to identify and recommend appropriate creative solutions.

Learning is embedded through a combination of lectures, workshops and practical application: delegates will work on a simulated project during the course, deploying the skills that they have learned in the classroom. They will interact with project stakeholders to capture and negotiate requirements and will work in teams to solve the business problems presented and produce the required analysis artefacts. At the end of the course the teams will formally present their recommendations to the project sponsor. In this way, the learning is given context and relevance and delegates are able to explore real-world application of the tools and techniques covered.

Where the course has not included soft-skills modules, the project work will still include interaction with stakeholders but will not focus on the inter-personal dimension.

## Prerequisites

There are no formal prerequisites for this course.

## What You Will Learn

At the end of this course you will be able to:

- Ensure business change is aligned to business need
- Plan Business Analysis activities and stakeholder engagement
- Employ a robust requirements engineering process
- Investigate, model and analyse business processes
- Write and communicate robust requirements

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## Outline

**The Scope for Business Change**

An introduction to the need for Business Analysis and the role and scope of the Business Analyst; this module considers the need for strategic awareness in the delivery of business change, whether in an Agile or Waterfall environment, and the part that the Business Analyst plays in ensuring the change is aligned to business need.

**Project Initiation**

Securing terms of reference, identifying the stakeholders and planning the Business Analysis effort are vital components of a successful project; this module examines why taking shortcuts leads to failure.

**Requirements Engineering**

Understanding the nature of requirements and the difference between 'capturing' and 'engineering'. This module looks at different sources and categories of requirements, the problems associated with requirements engineering and provides an effective process for ensuring high quality requirements which are under control.

**Business Process Modelling**

Most Business Analysts need to investigate and model business processes; this module covers the modelling language they can use as well as a practical approach to the tasks of modelling at different levels and understanding scope and value.

**Process Improvement**

Applying problem analysis techniques to business processes and using creative approaches to making improvements.

**The User Journey**

A rigorous approach to capturing and documenting IT requirements using User Stories and Use Cases. This module integrates process modelling, requirements definition and systems development.