

Certified Information Privacy Manager

Learn via: **Classroom / Virtual Classroom**

Duration: **2 Days**

Overview

Every day, we access, share and manage data across companies, continents and the globe. Knowing how to implement a privacy program is an invaluable skill that will help you protect your organisation's data—and take your career to the next level.

Our Principles of Privacy Program Management training is the premier course on implementing a privacy program framework, managing the privacy program operational lifecycle and structuring a privacy team. You will walk away with the skills to manage organisational privacy through process and technology—regardless of jurisdiction or industry.

This course is designed for anyone whose work is related to the processing of personal data, particularly those in the public sector and from EU institutions, agencies and bodies, including:

- Data Protection Officers
- Data Protection Lawyers
- Compliance Officers
- Information Officers
- Record Managers
- Human Resources Officers
- Data Protection Professionals
- Anyone who uses, processes and maintains personal data

*Please note: that whilst exam costs are covered within the fee of this course, you will need to book your exam via the IAPP website.

Prerequisites

There are no specific prerequisites for this course.

What You Will Learn

Principles of Privacy Management is the how-to training on implementing a privacy program framework, managing the privacy program operational lifecycle and structuring a knowledgeable, high-performing privacy team. Those taking this course will learn the skills to manage privacy in an organisation through process and technology—regardless of jurisdiction or industry.

The Principles of Privacy Program Management training is based on the body of knowledge for the IAPP's ANSI-accredited Certified Information Privacy Manager (CIPM) certification program.

Outline

Module 1: Introduction to privacy program management

Identifies privacy program management responsibilities, and describes the role of accountability in privacy program management.

Module 2: Privacy governance

Examines considerations for developing and implementing a privacy program, including the position of the privacy function within the organization, role of the DPO, program scope and charter, privacy strategy, support and ongoing involvement of key functions and privacy frameworks.

Module 3: Applicable laws and regulations

Discusses the regulatory environment, common elements across jurisdictions and strategies for aligning compliance with organizational strategy.

Module 4: Data assessments

Relates practical processes for creating and using data inventories/maps, gap analyses, privacy assessments, privacy impact assessments/data protection impact assessments and vendor assessments.

Module 5: Policies

Describes common types of privacy-related policies, outlines components and offers strategies for implementation.

Module 6: Data subject rights

Discusses operational considerations for communicating and ensuring data subject rights, including privacy notice, choice and consent, access and rectification, data portability, and erasure and the right to be forgotten.

Module 7: Training and awareness

Outlines strategies for developing and implementing privacy training and awareness programs.

Module 8: Protecting personal information

Examines a holistic approach to protecting personal information through privacy by design.

Module 9: Data breach incident plans

Provides guidance on planning for and responding to a data security incident or breach.

Module 10: Measuring, monitoring and auditing program performance

Relates common practices for monitoring, measuring, analyzing and auditing privacy program performance.