

Mastering Adobe InDesign

Learn via: **Classroom**

Duration: **2 Gün**

<https://bilginc.com/tr/egitim/mastering-adobe-indesign-611-egitimi/>

Overview

This course covers all of the more commonly used features of Adobe InDesign so that attendees can navigate the software and use InDesign's tools to create well-designed professional documents.

Whether you are using Adobe InDesign to create brochures, flyers, bid documents or any kind of printed or electronic document, this course will give you the skills you need.

You will learn how to set out documents, work with colour and incorporate text and images into documents. The course will cover the use of styles and master pages that allow you to format content uniformly, layout features that help you to build alternate size configurations of your document, and various panels that enable you to easily customise both text and graphics.

This course is suitable for anyone using InDesign CS5, CS6 or CC. If attending in a QA centre then the course will be delivered using InDesign CS6.

Prerequisites

Delegates do not need any experience of InDesign or other desktop publishing applications, as anything that is required will be covered by the course.

However, all delegates should have basic computer skills and know how to launch applications, browse to locate files and have good keyboard and mouse skills, and a reasonable working knowledge of Microsoft Word would be beneficial.

What You Will Learn

Delegates will learn how to

- Create and set out a document in InDesign
- Work with InDesign's different frame types
- Setup and apply master pages
- Work with colour and colour swatches
- Incorporate text, tables and graphics in documents
- Use styles to format text
- Work with compound objects in InDesign
- Prepare for and output documents using InDesign's printing and preflight options

Outline

Module 1: Introducing InDesign

- The InDesign interface
- Zooming and navigating

Module 2: Creating documents

- Creating a document
- Guides and views
- Working with frames

Module 3: Managing frames

- Grouping, aligning and distributing
- Managing objects
- Working with layers

Module 4: Working with document formats

- Managing pages

- Liquid layouts
- Creating alternate layouts
- Working with island spreads

Module 5: Using master pages

- Working with master pages
- Page numbering

Module 6: Working with colour

- Introducing colour
- The Colour panel
- Swatches
- Tints and gradients

Module 7: Working with type

- The Type Tool
- Importing text
- Lining and overset text
- Formatting text
- Further typographic controls
- Type on a Path Tool
- Other useful text commands

Module 8: Working with tables

- Creating tables
- Modifying tables

Module 9: Incorporating graphics

- Importing images
- Display performance
- Managing other Adobe files
- Scaling and moving
- Text wrapping

Module 10: Working with styles

- An introduction to styles
- The styles panels
- Creating and applying styles
- Editing and managing styles
- Style overrides
- Importing styles

Module 11: Compound objects

- Compound paths
- Compound shapes
- Outline text

Module 12: Preparing for output

- Resolving errors
- Printing a document
- Exporting files for print
- Packaging a document
- Exporting in another format

Appendices (covered if relevant and if time permits)

- Appendix 1: Working with paths
- Appendix 2: Creative Cloud
- Appendix 3: Adobe Bridge